

## Adult Social Care Scrutiny Commission

### Work Programme 2014 – 2015

Meeting Date	Topic	Actions Arising	Progress
26 <sup>th</sup> Jun 2014	<ol style="list-style-type: none"> <li>1. VCS Preventative Services – Update on the findings of the consultation and proposals</li> <li>2. Elderly Persons Homes – Update</li> <li>3. Intermediate Care Facility – Options for developing the facility</li> <li>4. Adult Social Care Commission – Update</li> <li>5. Douglas Bader Day Centre – Update</li> </ol>	<ol style="list-style-type: none"> <li>1. Consider if it is possible that some services can be grant aided and the procurement process be proportionate to the level of the contract value to be awarded. Progress of the procurement process to come back to a future meeting.</li> <li>3. Plans for the new building including the cost of the building across its whole life, sustainability options and the way services would be delivered at the new facility to be brought to a future meeting. Scoping doc re the issues raised about residential care fees to come to the next meeting.</li> <li>4. Notes of the ASC Commission to be shared with scrutiny and a further update of the work of the ASC commission to come to a future meeting.</li> <li>5. An article explaining the benefits of using personal assistants to be included in Leicester Link. Updates on the progress of users to be continued at each meeting.</li> </ol>	<ol style="list-style-type: none"> <li>1. Update at Sept meeting</li> <li>3. A briefing on IC facility arranged for 7<sup>th</sup> Oct. No longer doing a review.</li> <li>4. Ongoing</li> <li>5. Final update received in Sept.</li> </ol>
14 <sup>th</sup> Aug 2014	<ol style="list-style-type: none"> <li>1. Hospital Transport for Patients – impact of long waits on care</li> <li>2. Fosse Court Care Home – status and position of residents</li> <li>3. Review of Housing Related Support for Substance Misuse</li> <li>4. Douglas Bader Day Centre – Update</li> <li>5. Elderly Persons Homes – Details of the four week review feedback of moved residents</li> <li>6. Intermediate Care Facility – Key milestones</li> <li>7. Work Programme</li> </ol>	<ol style="list-style-type: none"> <li>1. Letters to be written to East Leicestershire and Rutland CCG and Arriva Transport Solutions to inform of concerns raised at the commission meeting.</li> <li>2. Findings of the review of Fosse Court Care Home to come back to a commission meeting.</li> <li>3. A report on the ‘Dear Albert’ social enterprise project to come to the next meeting.</li> <li>4. The next report to include feedback from users that had moved on</li> <li>6. Session to be held for Members to see preliminary plans.</li> </ol>	<ol style="list-style-type: none"> <li>1. Letters sent</li> <li>2. Scheduled 8<sup>th</sup> Jan</li> <li>3. Scheduled 8<sup>th</sup> Jan</li> <li>4. Report received on 25<sup>th</sup> Sept.</li> <li>6. Briefing arranged for 7<sup>th</sup> Oct</li> </ol>

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25 <sup>th</sup> Sep 2014	<ol style="list-style-type: none"> <li>1. Question from LGBT Centre</li> <li>2. Winter Care Plan:               <ol style="list-style-type: none"> <li>a) Progress / Response from CCG and UHL on report recommendations and evaluation of last winter's care.</li> </ol> </li> <li>3. Leicester Ageing Together – Update on Lottery funding</li> <li>4. Extra Care Developments</li> <li>5. Voluntary Community Sector Preventative Services (ASC) – Verbal Update</li> <li>6. Douglas Bader Day Centre – Update</li> <li>7. ASC Commission – Verbal Update</li> <li>8. ASC Peer Review – Findings</li> <li>9. Housing Adaptations for Elderly Patient Discharges from Hospital</li> </ol>	<ol style="list-style-type: none"> <li>1. Response to be sent to questioner within two weeks</li> <li>2. Progress to recommendations and an evaluation of other areas identified in the review to come to the next meeting. Also comparison stats on winter deaths. Invite Cllr Palmer.</li> <li>3. Vista invited to update on their programme. Invite Cllr Palmer.</li> <li>5. A short written report including timescales and figures to come to the next meeting.</li> <li>7. A list of members to be circulated to the commission.</li> <li>8. Healthwatch and officers to meet to see how they can support the work of the dept particularly around personalisation.</li> <li>9. Housing scrutiny to consider major adaptations.</li> </ol>	<ol style="list-style-type: none"> <li>1. Response sent.</li> <li>2. Added to 20<sup>th</sup> Nov agenda.</li> <li>3. Added to 20<sup>th</sup> Nov agenda.</li> <li>5. Added to 20<sup>th</sup> Nov agenda.</li> <li>7. Shared at 20<sup>th</sup> Nov meeting.</li> <li>8. Met at regular meeting with dept.</li> <li>9. Been referred to Hsg scrutiny.</li> </ol>
20 <sup>th</sup> Nov 2014	<ol style="list-style-type: none"> <li>1. Domiciliary Care – Response from Executive</li> <li>2. Winter Care Plan</li> <li>3. Leicester Ageing Together</li> <li>4. Hospital transport for patients – update on impact</li> <li>5. ASC Revenue Budget</li> <li>6. Intermediate Care Facility – Update</li> <li>7. Independent Living Spending Review - Update</li> <li>8. Implementation of the Care Act 2014</li> <li>9. VCS Preventative Services (ASC) – Update</li> <li>10. ASC Commission – Update</li> </ol>	<ol style="list-style-type: none"> <li>1. Letter to be sent to the Secretary of State jointly with the Executive. Report to come to the commission on the cost of having a living wage.</li> <li>2. An update on Hospital to Home to come to the commission.</li> <li>3. Progress on project to come back to the commission.</li> <li>4. Cllr Palmer to share data from the ELCCG on the monitoring of Arriva's contract.</li> <li>5. Scrutiny to consider options for change to reduce the budgetary pressures</li> <li>8. Deferred to the Jan mtg.</li> <li>10. Revised ToR and dates of meetings at Jan mtg.</li> </ol>	<ol style="list-style-type: none"> <li>1. Letter sent</li> <li>2. Added to work prog</li> <li>3. Added to work prog</li> <li>4.</li> <li>5. Scheduled 8<sup>th</sup> Jan</li> <li>8. Scheduled 27<sup>th</sup> Jan</li> <li>10. Scheduled 8<sup>th</sup> Jan</li> </ol>

Meeting Date	Topic	Actions Arising	Progress
8 <sup>th</sup> Jan 2015	<ol style="list-style-type: none"> <li>1. ASC Revenue Budget</li> <li>2. Safeguarding Adults Board Annual Report</li> <li>3. Dear Albert Social Enterprise Project</li> <li>4. National Living Wage in ASC</li> <li>5. Transfer of Elderly Person's Homes</li> <li>6. Intermediate Care Unit – Update</li> <li>7. ASC Commission – Update</li> </ol>	<ol style="list-style-type: none"> <li>1. Recommendations made to change the budget report where specific savings targets are identified.</li> <li>2. Commission request regular reports of outcomes from LSAB and safeguarding of adults to be part of new councillors' induction.</li> <li>3. Outcome report to be shared with commission.</li> <li>4. Recommendations to devise an action plan to take into account the concerns and comments raised by the commission in relation to the Living Wage in Adult Social Care, as part of the contract tendering process, care providers be asked to provide details of their pay rates for staff and that the Executive consider if they can set a job description for senior care staff.</li> </ol> <p>Commission also asked for info on how Islington Council has achieved their Living Wage Foundation Licence over the past three years and for an update on adopting the Ethical Care Charter is brought to a future meeting.</p> <ol style="list-style-type: none"> <li>5. Update at next meeting</li> <li>6. Detailed design plan to be shared with commission</li> </ol>	<ol style="list-style-type: none"> <li>1. Taken to OSC on 15/01/15</li> <li>2. Added to work prog</li> <li>3. Still being worked on</li> <li>4. Scheduled 5<sup>th</sup> Mar</li> <li>5. Scheduled 5<sup>th</sup> Mar</li> <li>6. Added to work prog</li> </ol>
27 <sup>th</sup> Jan 2015 Joint meeting with Health	<ol style="list-style-type: none"> <li>1. Care Quality Commission</li> <li>2. Healthwatch Update</li> <li>3. Better Care Together</li> <li>4. Dementia</li> <li>5. Implementation of the Care Act 2014</li> </ol>	<ol style="list-style-type: none"> <li>1. Chairs of both commissions to meet with CQC about how to work together in future.</li> <li>2. All parties to agree a quick way forward outside of the meeting.</li> <li>4. Further report to come back to a future joint commission meeting</li> </ol>	

Meeting Date	Topic	Actions Arising	Progress
5 <sup>th</sup> Mar 2015	<ol style="list-style-type: none"> <li>1. Transfer of Elderly Person's Homes</li> <li>2. Executive Response to Recommendations on the Living Wage</li> <li>3. Healthwatch – Update</li> <li>4. Better Care Fund</li> <li>5. Fosse Court Care Home</li> <li>6. Intermediate Care Unit – Update</li> <li>7. ASC Commission – Update</li> </ol>		

**N.B. Outstanding items have been noted for the new commission's consideration next year.**